

TECHNICAL COLLEGE OF THE LOWCOUNTRY AREA COMMISSION

June 21 2022 at 9:00 am

Beaufort Mather Campus

Public Comment: areacommission@tcl.edu

MINUTES

The June meeting of the Area Commission for the Technical College of the Lowcountry was held on Tuesday, June 21, 2022 at 9:00 in the President's Boardroom on the Beaufort Mather Campus. Prior to the meeting media were notified and provided with the agenda. An email address for public comment is published on the agenda.

CALL TO ORDER and CONSENT AGENDA

Chairman Dolyniuk called the meeting to order at 9:00 and welcomed Dr. Brantly and Alice Howard, liasions for Jasper and Beaufort counties, repectively. He then called for a motion to accept the Agenda as presented. Mr. Smalls made the motion which was seconded by Dr. Toomey. Motion carried.

Mr. Dolyniuk then called for a motion to accept the Consent Agenda as presented. The Consent Agenda consisted only of the Minutes of the April meeting. Ms. Darien made the motion which was seconded by Mr. Smalls. Motion carried unanimously.

Chairman Dolyniuk said that based on information he recieved recently, there will be an Executive Session following the President's Report.

ADMINISTRATIVE SERVICES: FY 22-23 Budget Discussion

Vice President Hoffman advised the Commission of the financial challenges confronting the College for upcoming fiscal year. Community College enrollment is down across the country and, while the the recruitment and admissions staff are working very hard to mitigate the decline , some decline may be unavoidable. Revenue from tuition and fees is 75% of the operating budget and state support is in the 25% range. In addition to enrollment challenges, the state has issued mandated 3% raises and a one time bonus of \$1,500 for state employees but these mandates are not funded and must be fulfilled from the College's budget. Additionally, the Governor gave the 16 Technical College's \$7 million to to bolster workforce

readiness. The Technical College System distributes funds to the Colleges via a funding formula based on enrollment. TCL's portion of the \$7 million is \$227,500, or 3%, which is not sufficient to ease the fiscal effect of almost \$700,000 in unfunded mandates. The System Office is asking the colleges to accept their portion of the \$7 million instead of increasing tuition. Dr. Gough noted that the budget is based on a flat enrollment base from last year which was COVID related, but he remains hopeful for pre COVID enrollment for Fall. Chairman Dolyniuk asked for an 'elevator speech' of 4 or 5 bullet points that the Commissioners can share with their Delegation members and County Liaisons. The Commission discussed options and actions taken to trim expenses to the bone including not filling unfilled positions in the coming year. Dr. Small observed that one year is not very long and he believes the conversation should take place to educate the financial decision makers with our financial realities. Chairman Dolyniuk said that the Commission will revisit the tuition increase when the budget is approved at the next meeting. Please see the budget handout attached to these Minutes as attachment A.

Dr. Brantly asked what actions we can take locally. The Commission briefly reviewed the financial support received by the Counties in the service area. Vice President Weber talked about the many recruitment activities taking place in all parts of our service area this summer. She said Dual Enrollment has been very strong in Beaufort and Jasper counties. Hampton County was building a good Dual Enrollment program before the pandemic but has not been strong the last 3 years. She and her team are currently working with Dr. Cave and her team at the Colleton County School District to build Dual Enrollment with the goal of creating an Early College High School in Colleton. Ms. Weber said that Dual Enrollment is most successful with qualified embedded employees as at Whale Branch Early College High School. She said that Jasper County has invested in Dual Enrollment with a dedicated classroom space and dedicated, qualified teachers. The federal TRIO programs are very active in middle schools helping to nurture students from 9th grade to explore opportunities and develop their academic strengths. The Federal TRIO Programs (TRIO) are federal outreach and student services programs designed to identify and provide services for individuals from disadvantaged backgrounds. TRIO includes eight programs targeted to serve and assist low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to postbaccalaureate programs. In addition to the High School, Vice President Carns is working with her Continuing Education team to bring workforce training to Colleton County as well.

SCATCC REPORT

Commissioner David Smalls is Chairman of the SC Association of Technical College Commissioners and he shared the 2022-2027 Strategic Plan as developed by the Association at their recent Retreat. Each of their Strategic Priorities have corresponding tactics for achievement. The Strategic Priorities are:

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1. Develop and deliver value-added events and activities
2. Enhance Board/Commissioner training and development
3. Improve marketing and public relations efforts and activities
4. Enhance organizational effectiveness and efficiency
5. Establish an organizational structure that drives outcomes.

Mr. Smalls said that the Association is already taking many actions in support of these priorities and they want to expand the reach and involvement of the organization.

CHAIRMAN'S REPORT

Chairman Dolyniuk and Dr. Gough, along with Hampton Commissioner Dr. Smalls, hosted a round table discussion on the Hampton campus last week. The meeting was attended by representatives of Hampton County, the Hampton County School District, the Lowcountry Council of Governments, the town of Varnville, and the Hampton County Citizens for Active Restoration (HCCAR) . Mr. Dolyniuk was impressed with the committment of the citizen's group and their goals for revitalizing Hampton County.

Mr. Dolyniuk told the Commission that if they do nothing else, we all have to participate in any way we can to increase enrollment at TCL. He noted the disappointing recent State decision to allot \$2.5 million for a Workforce Training Center at TCL when the request was for \$10 million with matching \$10 million committment from Beaufort County. He said another challange is the formula used by the technical college system to apportion funding to the 16 colleges when the 3 largest get the lion's share and the smaller colleges, like TCL, get approximatly 3%. He pointed out that \$7 million to the technical college system resulted in \$227,500 to TCL. He asked each Commissioner to use his/her influence with our delegation to increase funding and within each of their communities to increase enrollment.

Dr. Toomey offered his 'kudus' to the Culinary team for a fun and sucessful event, The Art of Cooking. He said there were about 75 people in attendance and the common topic of converstation was how amazing the Culinary Institute is.

PRESIDENT'S REPORT / EXECUTIVE SESSION

Dr. Gough thanked Chairman Dolyniuk and Dr. Small for participating the in the recent meeting in Hampton. Dr. Small and Dr. Gough said that they'd like to elevate the perception of TCL in the Hampton community and one of the subtle but effective ways is to refer to the College as the Hampton campus rather than the Mungin

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Center. The Mungin Center is a building on the Hampton Campus, rather than the Mungin Center IS the Hampton campus.

At this time, Chairman Dolyniuk called for a motion to go into Executive Session for the purpose of receiving information relative to a legal issue. Commissioner Darien made the motion which was seconded by Dr. Toomey. Motion carried.

*For the purpose of receiving information relative to a legal issue pursuant to
Section 30-4-70 of the South Carolina Freedom of Information Acts*

The Commission remained in Executive Session for approximately 30 minutes at which time Chairman Dolyniuk called for a motion to return to General Session. Commissioner Smalls made the motion which was seconded by Mr. Boozer. Motion carried. Chairman Dolyniuk stated that the Commission received information only. No decisions were made nor votes called for while in executive Session.

ADJOURNMENT

Having no further business, Mr. Dolyniuk adjourned the June meeting of the Technical College of the Lowcountry Area Commission at 11:00.

Respectfully Submitted,

Ann Cullen

APPROVED:



Randy K. Dolyniuk
Chairman



James Boozer
Secretary

Attachment A: 2022-2023 Budget Review (two pages)

**Technical College of the Lowcountry
2022 - 2023 Budget
With No Tuition Increase**

	Category	Sub Category	Budget 2022-2023	Budget 2021-2022	\$ Variance	% Variance
Revenue	Tuition					
		Fall Tuition	3,564,876	3,772,118	(207,242)	-5.5%
		Spring Tuition	3,453,224	3,453,224	-	0.0%
		Summer Tuition	1,167,142	1,380,381	(213,239)	-15.4%
		Total Tuition	8,185,242	8,605,723	(420,481)	-4.9%
	Fees	Fees	442,089	442,089	-	0.0%
		Continuing Ed Revenue	2,017,100	821,555	1,195,545	145.5%
	Total Fees		2,459,189	1,263,644	1,195,545	94.6%
	Local Appropriations	Bft Co Oper Fndng	2,254,640	2,254,640	-	0.0%
		Hampton Co Oper Fndng	25,000	25,000	-	0.0%
		Jasper Co Oper Fndng	10,000	10,000	-	0.0%
		Total Local Appropriations		2,289,640	2,289,640	-
	Auxiliary	Auxiliary Commissions	4,391	4,391	-	0.0%
		Bookstore and Auxiliary Revenue	100,000	100,000	-	0.0%
		Other Revenue	216,718	190,571	26,147	13.7%
		Total Auxiliary		321,109	294,962	26,147
	Unrestricted State Appropriations	State Appropriations	5,176,929	4,949,429	227,500	4.6%
		PEBA Credit	80,000	80,000	-	0.0%
		Culinary	-	1,027,286	(1,027,286)	N/A
		Fund Balance Carry Fwd	1,110,000			
		Lost Revenue	2,000,000	1,090,819	909,181	N/A
		Total Unrestricted State Appropriations		8,366,929	7,147,534	1,219,395
	Total Revenue		21,622,109	19,601,503	2,020,606	10.3%

<p style="text-align: center;">Technical College of the Lowcountry 2022 - 2023 Budget</p>						
	Category	Sub Category	Budget 2022-2023	Budget 2021-2022	\$ Variance	% Variance
Expenditures	Personnel	Salary	11,411,143	10,098,331	1,312,812	13.0%
		Benefits	4,561,664	4,020,468	541,196	13.5%
		Total Personnel	15,972,807	14,118,799	1,854,008	13.1%
	Operational Expenditures	Contractual Services	3,562,200	3,562,813	(613)	0.0%
		Supplies	671,182	649,518	21,664	3.3%
		Dues/Fees & Insurance	336,591	323,126	13,465	4.2%
		Travel	113,230	114,179	(949)	-0.8%
		Equipment	128,680	128,680	-	0.0%
		Cost of Sales - Culinary	14,200	5,379	8,821	164.0%
		Bad Debt/Service Charges	175,300	234,286	(58,986)	-25.2%
		Exemptions	647,424	476,824	170,600	35.8%
	Total Operational Expenditures	5,648,807	5,494,805	154,002	2.8%	
	Total Expenditures		21,621,614	19,613,604	2,008,010	10.2%
Budget Surplus/ Contingency			495			0.00%

6/20/2022



South Carolina Association of Technical College Commissioners 2022-2027 Strategic Plan

Vision Statement

To ensure that every South Carolinian has an equal opportunity to be successful.

Mission Statement

The mission of the South Carolina Association of Technical College Commissioners is to promote the education and training of South Carolinians and to advocate for all South Carolina Technical Colleges.

Strategic Priorities

1. Develop and deliver value-added events and activities
2. Enhance Board/Commissioner training and development
3. Improve marketing and public relations efforts and activities
4. Enhance organizational effectiveness and efficiency
5. Establish an organizational structure that drives outcomes



Strategic Priorities and Tactics

1. Develop and deliver value-added events and activities

- 1.1. Conduct Commissioners' Academy
- 1.2. Conduct Annual Awards Programs
- 1.3. Conduct New-Trustee Orientation
- 1.4. Conduct Legislative Luncheon/Reception
- 1.5. Host National Leadership Congress Reception (Fall)
- 1.6. Host Legislative Summit Reception (Winter)
- 1.7. Advocate for state technical colleges

2. Enhance Board and Commissioner training and development

- 2.1. Conduct quarterly virtual Lunch and Learns for Commissioners
- 2.2. Update and promote Commissioner training modules on website
- 2.3. Conduct Biennial Board Retreat
- 2.4. Develop SCATCC New Trustee Handbook
- 2.5. Support local colleges' Commissions with information and guidance

3. Improve marketing and public relations efforts and activities

- 3.1. Rethink website purpose and organization and restructure
- 3.2. Reorganize training modules on the website

- 3.3. Create and distribute Legislative Session Updates
- 3.4. Coordinate Legislative engagement across state colleges
- 3.5. Capture and celebrate organizational and state successes
- 3.6. Improve social media presence and activities

4. Enhance organizational effectiveness and efficiency

- 4.1. Increase Commissioner engagement
- 4.2. Focus on advocacy and education
- 4.3. Enhance communication and recognition
- 4.4. Improve financial and fiduciary activities
- 4.5. Expand governance focus and activities
- 4.6. Influence value-added policies and procedures

5. Establish an organizational structure that drives outcomes

- 5.1. Cultivate Board committees
- 5.2. Support Presidents' Council and State Technical Board
- 5.3. Engage and organize teams of volunteers
- 5.4. Consider interns for key activities
- 5.5. Employ ad hoc support as needed