

TECHNICAL COLLEGE OF THE LOWCOUNTRY AREA COMMISSION

August 2, 2022

Beaufort Mather Campus and ZOOM

Public Comment: areacommission@tcl.edu

MINUTES

COMMISSIONERS PRESENT

Via Zoom:

Randy Dolyniuk, Chairman

Dr. William Small

Heath Duncan

David Smalls

In Person:

James Boozer, Secretary

Absent Excused:

Sheree Darien, Vice Chair

Rick Toomey

STAFF PRESENT

In Person:

Richard Gough, President

Leslie Worthington, VP Academic Affairs

Janis Hoffman VP Administrative Services

Via Zoom:

Nancy Weber, VP Student Services

Mary Lee Carns, VP Advancement

Russ Keevy, President Faculty Senate

Frederick Cooper, Dean for Arts and Science

COUNTY LIAISONS

Via Zoom:

Alice Howard, Beaufort County Council

Unable to attend, notified TCL in advance:

Dr. Curtis Brantley, Jasper County Council

The July-August meeting of the Area Commission for the Technical College of the Lowcountry was held on Tuesday, August 2, 2022 at 9:00 in the President's Boardroom on the Beaufort Mather Campus and via Zoom. Prior to the meeting media were notified and provided with the agenda and the Zoom link. An email address for public comment is published on the agenda.

CALL TO ORDER and CONSENT AGENDA

Chairman Dolyniuk called the meeting order at 9:05 and confirmed that a quorum was present. Dr. Toomey and Ms. Darien are absent/excused. Mr. Dolyniuk called for a motion to accept the meeting Agenda as presented. Mr. Boozer made the motion which was seconded by Dr. Small. Motion carried. Chairman Dolyniuk then called for a motion to accept the Consent Agenda as presented. Dr. Small made the motion which was seconded by Mr. Duncan. Commission vote was unanimous and thus so ordered by Chairman Dolyniuk.

ADMINISTRATIVE SERVICES

FY 22-23 Budget Discussion: Vice President Hoffman presented a balanced budget for Commission approval. She explained that the budget reflects the 7% tuition increase and flat enrollment. The increase in expenditures are primarily a result of the mandated but not funded pay increase of 3% and increase in the agency contribution in the state retirement system as well as an unfunded mandate for a \$1,500 bonus for all state employees in October. The Commission and Leadership Team discussed the funding formula used by the Technical College System to apportion State funds to the 16 Colleges and the amount of money given by the State versus the specific funding requests from the College. Chairman Dolyniuk called for a motion to accept the FY 22-23 budget as presented. Mr. Boozer made the motion which was seconded by Mr. Duncan. The Commission voted unanimously to accept the budget and thus was so ordered by Chairman Dolyniuk.

SCATCC

Commissioner David Smalls reported that the Association meets quarterly and has not met since the last Area Commission meeting. He did report that the Association members are working in support of their strategic priorities.

PRESIDENT'S REPORT

Dr. Gough requested an Executive Session to follow his report in order for Dr. Worthington to brief the Commission on developments in a legal case.

Vice President Weber thanked Dr. Gough for taking a group of Navigators to lunch as expression of appreciation for their hard work. Ms. Weber said that the recognition had a very positive effect and was excellent motivation for the group. She also reported that while ongoing fall enrollment is lagging at this time, there have been strong increases in Dual Enrollment in Jasper County and they are gaining traction in Colleton County. Hampton County appears to be losing ground as they continue to transition from two districts to one combined school district. Ms. Weber said there have been some personnel changes in Hampton resulting in a new point of contact. She understands that they are challenged to combine school districts and when classes start and the 'dust settles', she will coordinate a meeting with Superintendent Dr. Wilcox and other appropriate persons in the Hampton District to be attended by herself, Dr. Gough, and Hampton County Commissioner Dr. William Small.

Dr. Gough requested that Vice President Hoffman brief the Commission on current Capitol Projects.

Hampton campus

- CDL Pad: Currently being cleared and graded. It is projected to be completed in 180 days.
- Current CNC classroom is being renovated to be two classrooms to accommodate HVAC and CE/CDL courses.

Beaufort-Mather campus

- Roof replacement is in process for buildings 14 and 15
- HVAC replacement for buildings 2, 14, and 15 is in process

- Renovation for buildings 2,6, and 8 will start this fall. It is expected that buildings 2 and 6 will be under construction for ~ 150 days and the extensive renovation of the building 8 interior is expected to take approximately a year. Affected offices, including the President's office, will be relocated at TBD locations on the Beaufort Mather campus for the duration of the renovation.
- Owen Hall, which houses the Mather Museum and Interpretive Center, is undergoing moisture mitigation the basement, the exterior brick has been pointed, ceiling tiles have been replaced and the rooms are being painted. The Beaufort County School District has developed curriculum on the Reconstruction Era and will partner with the Mather Museum and Interpretive Center in the course delivery.

New River Campus

- The Hub has new furniture and a redesigned space as part of the Title III Strengthening Institutions Grant through the U.S. Department of Education. The Grant provides colleges financial support to improve and strengthen academic quality, institutional management, and fiscal responsibility.

Dr. Gough updated the Commission on a possible partnership with Beaufort Memorial Hospital and TCL to create a teaching lab in the hospital's administration building. The initiative is still in the concept stage with most details yet to be worked out. He will keep the Commission informed as the project progresses.

Dr. Worthington was pleased to inform the Commission that Lander University has reached out to Dean for Business and Industrial Technologies, Laura Dukes, and will visit our campus with the goal of creating an Articulation Agreement specific to TCL's paralegal program. She has also had contact with Coastal Carolina University regarding a 2 + 2 agreement in Health Sciences. She expects their Provost to visit campus in the near term.

Dr. Gough introduced Mr. Rodney Adams, AVP for Student Affairs as the DEI Coordinator for the College. Mr. Adams worked closely with Dr. Orso on the recent survey and is currently reviewing the results. An executive summary will be presented to the Commission when completed.

CHAIRMAN'S REPORT

Chairman Dolyniuk said the President's evaluation is in progress and his 'brag sheet' will be sent to the Commission along with the evaluation sheets.

September meeting will put us back on regular meeting schedule.

He asked each Commissioner to join him in a united effort to influence our Legislative Delegation.

EXECUTIVE SESSION

*For the purpose of receiving information relative to a legal issue pursuant to
Section 30-4-70 of the South Carolina Freedom of Information Acts*

Chairman Dolyniuk called for a motion to go into Executive Session so the Commission could be briefed on a legal issue. Mr. Boozer made the motion, which was seconded by Dr. Small. Motion carried. The Commission remained in Executive Session for approximately 20 minutes. Chairman Dolyniuk called for a motion to return to General Session. Dr. Small made the motion which was seconded by Ms. Darien. Motion carried.

RETURN TO GENERAL SESSION

Chairman Dolyniuk stated that the Commission received only information during the Executive Session. No decisions were made, nor were there issues requiring a Commission vote.

ADJOURNMENT

Having no further business Mr. Dolyniuk adjourned the August 2022 meeting of the Technical College of the Lowcountry Area Commission at 11:20 am.

Respectfully Submitted,

Ann Cullen

APPROVED:



Randy K. Dolyniuk
Chairman



Jimmy Boozer
Secretary

Attachment A: FY 2022-2023 Operating Budget (two pages)

Technical College of the Lowcountry 2022 - 2023 Budget With 7% Tuition Increase							
	Category	Sub Category	Budget 2022-2023	Budget 2021-2022	\$ Variance	% Variance	
Revenue	Tuition						
		Fall Tuition	3,807,780	3,772,118	35,662	0.9%	
		Spring Tuition	3,688,983	3,453,224	235,759	6.8%	
		Summer Tuition	1,274,630	1,380,381	(105,751)	-7.7%	
	Total Tuition		8,771,393	8,605,723	165,670	1.9%	
	Fees	Fees		442,089	442,089	-	0.0%
		Continuing Ed Revenue		2,017,100	821,555	1,195,545	145.5%
	Total Fees		2,459,189	1,263,644	1,195,545	94.6%	
	Local Appropriations	Bft Co Oper Fndng		2,254,640	2,254,640	-	0.0%
		Hampton Co Oper Fndng		25,000	25,000	-	0.0%
		Jasper Co Oper Fndng		10,000	10,000	-	0.0%
	Total Local Appropriations		2,289,640	2,289,640	-	0.0%	
	Auxiliary	Auxiliary Commissions		4,391	4,391	-	0.0%
		Bookstore and Auxiliary Revenue		100,000	100,000	-	0.0%
		Other Revenue		216,718	190,571	26,147	13.7%
Total Auxiliary		321,109	294,962	26,147	8.9%		
Unrestricted State Appropriations	State Appropriations		5,176,929	4,949,429	227,500	4.6%	
	PEBA Credit		80,000	80,000	-	0.0%	
	Cullinary		-	1,027,286	(1,027,286)	N/A	
	Carry Forward from Prior Year		1,057,759	-	1,057,759	N/A	
CRSAA	Lost Revenue		2,000,000	1,090,819	909,181	83.3%	
Total Unrestricted State Appropriations		8,314,688	7,147,534	1,167,154	16.3%		
Total Revenue		22,156,819	19,601,503	2,554,516	13.0%		

8/17/2022

**Technical College of the Lowcountry
 2022 - 2023 Budget
 With 7% Tuition Increase**

	Category	Sub Category	Budget 2022-2023	Budget 2021-2022	\$ Variance	% Variance
Expenditures	Personnel	Salary	11,620,613	10,098,331	1,522,282	15.1%
		Benefits	4,567,733	4,020,468	547,265	13.6%
	Total Personnel		16,188,346	14,118,799	2,069,547	14.7%
	Operational Expenditures	Contractual Services	3,558,500	3,562,813	(4,313)	-0.1%
		Supplies	671,182	649,518	21,664	3.3%
		Dues/Fees & Insurance	360,271	323,126	37,145	11.5%
		Travel	113,230	114,179	(949)	-0.8%
		Equipment	128,680	128,680	-	0.0%
		Cost of Sales - Culinary	14,200	5,379	8,821	164.0%
		Bad Debt/Service Charges	175,300	234,286	(58,986)	-25.2%
		Exemptions	946,312	476,824	469,488	98.5%
Total Operational Expenditures		5,967,675	5,494,805	472,870	8.6%	
Total Expenditures			22,156,021	19,613,604	2,542,417	13.0%