

ARPA (American Rescue Plan Act) Communication Plan

November 22, 2021

Text message to ALL eligible students a balance:

You will receive an American Rescue Plan Act (ARPA) Emergency Grant! Check your TCL email for details now.

Date: 11/29/2021 (2nd)

Email message to students without a balance:

Dear First Last,

Technical College of the Lowcountry has awarded you an American Rescue Plan Act (ARPA) emergency grant in the amount of **INSERT AMT**.

To ensure you receive your ARPA emergency grant funds directly into your account, please complete the following:

1. **Verify that your Bank Mobile information is correct.**
2. **If you do not have an existing account, create your Bank Mobile account [here](#).**

Contact the [Business Office](#) for questions or concerns.

Date: 11/29/2021 (1st)

Email message to students with a balance:

Dear First Last,

Technical College of the Lowcountry has awarded you an American Rescue Plan Act (ARPA) emergency grant in the amount of **INSERT AMT**.

You have an outstanding balance owed to the Technical College of the Lowcountry in the amount of **INSERT AMOUNT**.

To agree to have your ARPA emergency grant applied to your TCL outstanding balance from Fall 2021:

1. Click this link <https://selfservice.tcl.edu/Student/Agreements> to login to your TCL Self-Service account.
2. Approve your ARPA Authorization Contract.
3. ARPA Authorization must be submitted by 11:59 pm (ET) on December 6, 2021.

If the awarded ARPA grant is more than your total past due amount, the difference will be refunded to you via your BankMobile account. To ensure that you receive your ARPA emergency grant funds directly into your account, please complete the following:

1. Verify that your Bank Mobile information is correct.
2. If you do not have an existing account, create your Bank Mobile account [here](#).

Contact the [Business Office](#) for questions or concerns.

Date: 11/29/2021 (1st)

**Technical College of the Lowcountry
American Rescue Plan Act (ARPA)
Authorization Contract**

Students with an outstanding balance owed to the Technical College of the Lowcountry may request awarded ARPA emergency grant funds to be applied to their outstanding account balance.

This agreement will authorize Technical College of the Lowcountry to apply ARPA grant funds to your outstanding balance for Fall 2021.

Should the amount of your ARPA grant be more than the total outstanding balance, the difference will be refunded to you via your BankMobile account.

By clicking "Accept" below, you authorize the Technical College of the Lowcountry to apply funds from the ARPA emergency grant towards your outstanding Fall 2021 balance.

Reminder text to students with outstanding balances nudging them to check their TCL email:

You are eligible for an American Rescue Plan Act (ARPA) Emergency Grant! Check your TCL email for details now.

Date: 12/3/2021

Business Office Processing Schedule:

12/7/2021 Begin processing authorization forms and processing transfers

12/15/2021 Release credit balances via BankMobile